

Royalton Township Board Meeting

July 31, 2012

Approved

7:30 p.m., July 31, 2012, Chair Wayne Olson called the Royalton Township Board meeting to order with Supervisors Leslie Orvis and Marshall Pearson, Treasurer Wendy Tchida, and Deputy Clerk Duane Swanson present. The pledge of allegiance was recited.

Leslie Orvis moved, Marshall Pearson seconded, to approve the agenda with the addition of the financial analyst consult recommendation from the planning commission. The motion carried with all supervisors voting aye.

Leslie Orvis moved, Marshall Pearson seconded, to approve the minutes of the June 26, 2012, meeting as read. The motion carried with all supervisors voting aye.

Marshall Pearson moved, Leslie Orvis seconded, to approve the Treasurer's report as presented. The motion carried with all supervisors voting aye.

Leslie Orvis moved, Marshall Pearson seconded, to approve payment of claims 6499-6508 totaling \$28,894.06 and payroll checks 6486-6498 totaling \$3575.36, with the exception of claim 6508 (Nortrax, in the amount of \$1003.67). This claim will be held until the status of the warranty on the air conditioner in the grader is determined; if it is under warranty, the claim will not be paid; if it is not under warranty, the claim will move forward. The motion carried with all supervisors voting aye.

Old Business:

Troy Haug was present to discuss the proposed new town hall project. He distributed a packet detailing what would be included in his set of drawings for the project: site plot, foundation, floor plan, lighting plan, elevation of all four views, and a wall section/window door schedule. If a certified architect is required the cost would rise to \$3000 (from \$1000-\$1500). He recommended that a mandated meeting for all bidders be held so that all bidders could hear the exact information and that soil testing be done for sub-surface soil types in order to avoid problems later. Supervisor Pearson questioned if this package amounted to a specifications book. Mr. Haug noted that a detailed specification book would be later in the process for the use of bidders, but that this conceptual design would be the first step. Mr. Haug noted that he could prepare various plans for consideration by the township. After further discussion, Marshall Pearson moved, Leslie Orvis seconded, to spend \$1,000 for Mark Haug Construction, Inc. to prepare conceptual plans for three different types of buildings with the plans to include excavation data and options for several surfaces on the parking lot. These plans will be available for the August 23 working meeting of the planning commission and board members. The motion carried with all supervisors voting aye.

James White was present to update the board on actions relating to his subdivision request. He had been in discussion with Zoning Administrator John Kemen; the land survey has been completed and will be official by this Friday. Mr. White will quit-claim the small amount of land south of State Highway 70 to Keith and Mary Gustafson, owners of the adjacent property. Leslie Orvis moved, Marshall Pearson seconded, to amend last month's motion to include the statement that the small portion of land south of State Highway 70 is deemed unbuildable. The motion carried with all supervisors voting aye.

D.S. _____ W.O. _____ L.O. _____ M.P. _____ R.F. _____

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Maynard Pangerl was present to update the board on the status of the illegal trailer house off Brunswick Road. It is still unclear if Mr. Pangerl owns the land; Mr. Pangerl has paid the back taxes. Chair Olson will contact legal counsel to discuss the issue and ask counsel to write a letter that will be delivered by process servers rather than the mail service. If counsel recommends, the letter will ask for a 30 day period in which the owner can remove the trailer; if it is not removed the township will seek authority to have it removed.

Supervisor Orvis updated the board on Frost Drive. He had received a copy of a quit-claim deed dated, April 8, 2002, from John and Christopher Wurm to the township covering an easement of 22 feet for "public road purposes." Chair Olson will also discuss this issue with counsel in hope of getting this public drive taken off the gas tax mileage allotment and return it to a public way.

Chair Olson reported that Scharber and Son would rent the township a 6430 series four wheel drive 95 hp John Deere tractor with 20' diamond boom with a 50" rotary head at a cost of \$2,000 for a week of 40 hours run time, plus a \$500 delivery and pick-up fee and \$55/hour over 40-hour time. Delivery is scheduled for September 24th. Substantial discussion ensued over the possibility of contracting out this job rather than renting the equipment and doing it with township personnel. By consensus, the board agreed to continue to discuss this issue with a decision at the August board meeting.

Supervisor Orvis has procured a wooden door into which an air conditioner can be placed to allow the shed to be used for storage of the voting equipment between the public test and Election Day. Deputy Clerk Swanson noted that the public test would be August 11, so this must be accomplished before August 11. By consensus, the board decided that the equipment removed from the shed on August 13 would be stored at Supervisor Orvis'.

By consensus, the board directed Alan Teich to prepare a list for next month's meeting of the road signs that need to be replaced, in priority order. He was also asked to investigate the cost of signs (preferably in red) to indicate that Royalton Township requires building permits.

Chair Olson directed Zoning Administrator Kemen to talk with Jeff Johnson about the lack of a building permit for a structure on his property.

Wayne Olson moved, Marshall Pearson seconded, to have Grasston Excavating remove the existing culvert on Homer Road, replace with a culvert and aprons supplied by the township, add riprap and fabric, and supply two loads of class 5 gravel for a total cost of \$800. The motion carried with all members voting aye.

Nothing has been done about the insulation in the garage ceiling.

Alan Teich informed the board that the shop vac would be here next month.

New Business:

Lanor Workman was not present to discuss her concerns about grading of the road in front of her property. The board plans no action on this issue at this time.

D.S._____ W.O._____ L.O._____ M.P._____ R.F._____

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Wayne Olson moved, Leslie Orvis seconded, to acknowledge receipt of \$1,125 from Elizabeth Carson to be placed in the flag pole fund in memory of Howard Carson and to direct the clerk to write a letter of thanks to Mrs. Carson. The motion carried with all supervisors voting aye.

After some discussion, the board deferred the financial analyst consult as recommended by the planning commission. Chair Olson will check with the Minnesota Association of Townships to see if they perform such services.

At 9:16 p.m., Marshall Pearson moved, Leslie Orvis seconded, to adjourn. The motion carried with all supervisors voting aye.

Respectfully submitted,

Duane P. Swanson, Clerk pro tempore

Wayne Olson, Chair/Supervisor

Leslie Orvis, Supervisor

Marshall Pearson, Supervisor