Royalton Township Planning Commission Meeting Minutes
6052 Royalton Road, Braham, MN 55006
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29 March 2022
Approved

7:02 p.m., 29 March 2022, Chair Leslie Orvis called the Royalton Township regular planning commission meeting to order with Members Jeff Schlaeger, Priscilla Schneider, Gary Valvoda and Clerk Duane Swanson present. Supervisor Wayne Olson, Supervisor Marshall Pearson, Road Superintendent Dan Saumer, Septic Administrator Amy Thompson, Deputy Clerk Andrea Anderson, and members of the public also attended.

Member Schlaeger moved, Member Valvoda seconded, to approve the agenda as presented with the addition of Doug Eklund's minor subdivision request. The motion carried unanimously.

Member Schlaeger moved, Member Schneider seconded, to approve the minutes of the 22 February 2022 commission meeting as presented. The motion carried unanimously.

Member Valvoda moved, Member Schneider seconded, to approve the minutes of the 22 March 2022 working commission meeting as presented. The motion carried unanimously.

Old Business:
Chair Orvis updated the audience on the permit work flow diagram. Because of a malfunctioning printer, no print copies were available. The draft will be reviewed at the next working meeting.

Chair Orvis expressed his concern with the proliferation of non-footed, impermanent buildings, suggesting that a moratorium on their construction might give the commission time to gather data and update the ordinance. This topic will be on the agenda for the next working meeting.

Zoning Administrator Kemen and Clerk Swanson are working on the site permit application. An expiration of permits discussion and job descriptions remain on the agenda for the working commission meeting.

Members did not suggest any modifications to the town hall signage for renters.

New Business:
Clerk Swanson moved, Member Valvoda seconded, to recommend to the board approval of Resolution 2022-2 adopting town hall rental policy and application. Clerk Swanson noted that the wording had been approved by the board earlier and that the changes are highlighted. The motion carried unanimously.

Member Valvoda moved, Member Schneider seconded, to invite an ECE representative to the next working commission meeting to discuss the agency's broadband initiative. Concerns were expressed about the potential cost to residents. The motion carried unanimously,

Doug Eklund was present to request approval of a minor subdivision to enlarge PID 290334001 by attaching approximately 67.9 acres from 290334000. This proposal had been discussed and endorsed at an earlier working commission meeting, pending submission of the formal paperwork. Mr. Eklund submitted a description sketch by Kroschel Land Surveyors, Inc. dated 22 February 2022 outlining the changes along with narrative proposed descriptions, dated 30 December 2021. Zoning Administrator Kemen and Septic Administrator Thompson indicated their approval of the request, noting that according to the documents the remainder parcel should be attached to PID 290333000, but they questioned if this was the intent of the applicant. Member Schlaeger moved, Member Valvoda seconded, to recommend to the board approval of the minor subdivision request. The motion carried unanimously.

LO____          JS____          PS____          DS____          GV____

Discussion continued on Pine County's request for the township to consider joining the newly reorganized Housing and Economic Development Authority.  By consensus, the commission recommended to the board that Royalton Township not become an affiliate of this agency.

Chair Orvis called the next working commission meeting for 6:30 p.m., Tuesday, 19 April 2022.

FYI:
The next regular planning commission meeting is 7:00 p.m., Tuesday, 26 April 2022.

At 7:26 p.m., Member Schneider moved, Member Schlaeger seconded, to adjourn.  The motion carried unanimously.

Respectfully submitted,


Duane P. Swanson, Clerk/Member

Leslie Orvis, Chair/Member

Jeff Schlaeger, Member

Priscilla Schneider, Member

Gary Valvoda, Member