

Royalton Township Regular Planning Commission Meeting Minutes
6052 Royalton Road, Braham, MN 55006
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24 June 2025
Approved

7:00 p.m., 24 June 2025, Chair Jeff Schlaeger called the Royalton Township regular planning commission meeting to order with Members Pete Belland, John Graham, and Clerk Duane Swanson present and Member Jenessa Saumer absent. Zoning Administrator John Kemen, Septic Administrator Amy Thompson, Road Superintendent Dan Saumer, Deputy Clerk Andrea Anderson, Building Official Caleb Christenson, and members of the public also attended.

Member Belland moved, Member Graham seconded, to approve the agenda as presented with the addition of 8827 Maple Shores Drive. The motion carried unanimously.

Chair Schlaeger moved, Member Graham seconded, to approve the minutes of 27 May 2025 regular commission meeting as distributed. The motion carried unanimously.

Old Business:

All ordinance updates were deferred to the working meeting.

Travis Kemen was present to update the board on the issue of cameras on campus. At the request of the board, he will reprice his proposal to place five cameras on campus. He noted that there had been a proposal not to cover the playground. Clerk Swanson asked if this was typical. Mr. Kemen responded that most schools have playgrounds covered with security cameras. He reiterated the need for a security policy covering topics that he had previously outlined.

Regarding the site permit application of Tom Martin/Joe Zappa for a structure on PID 290114001 (7440 Cabin Drive), Chair Schlaeger had spoken with Pine County Auditor-Treasurer Kelly Schroeder, who determined that the proposed structure would be taxed as commercial and not agricultural. Joe Zappa noted that, while commercial in nature, it was still an agricultural structure, that his company has received its license for outdoor growing, and that the building will require a toxic drain catch trap, in accordance with state law. This catch trap will be disposed separately from other septic systems on the property. He noted that the second drawing in the application will be the one used, with bathrooms but no offices. Building Official Caleb Christenson opined that the proposed structure still requires a building permit under the Minnesota state building code. The commission's consensus was that this issue required more study and information from the county auditor. Supervisor Graham moved, Superior Belland seconded, to defer this issue to the board for further discussion. The motion carried unanimously.

Regarding the site permit application of Dale Heidelberger for a structure (bleachers) on PID 290245001 (3923 State Highway 70), Member Belland noted that he had visited the site and discussed the issue with the applicant. The structure will require a building permit. Mr. Heidelberger concurred and noted that he would work with the building official to complete the building permit process. Member Belland moved, Clerk Swanson seconded, to recommend approval to the board. The motion carried unanimously.

PB____ JG____ JMS____ JS____ DPS____

New Business:

Septic Administrator Amy Thompson explained that she had received a septic design for a new system on PID 295075000 (8827 Maple Shores Drive), but that it had not been accompanied by the required septic application. Her preliminary review of the design indicated some problems with the placement being too near property lines. The proposed layout is complicated by being on top of an existing system. Administrator Thompson will discuss it further with the proposed designer.

The next working commission meeting was set for 6:30 p.m., Tuesday, 15 July 2025.

FYI:

The next regular planning commission meeting will be at 7:00 p.m., Tuesday, 29 July 2025.

At 7:29 p.m., Clerk Swanson moved, Member Graham seconded, to adjourn. The motion carried unanimously.

Respectfully submitted,

Duane P. Swanson, Clerk/Member

Pete Belland, Supervisor/Member

John Graham, Supervisor/Member

Jenessa Saumer, Treasurer/Member

Jeff Schlaeger, Chair/Member