

Royalton Township - Planning Commission **Working Meeting Minutes**
February 11, 2025 Royalton Township
6052 Royalton Road Braham, MN 55006

Chair Johnson called meeting order at 7:00pm

Members present were Jessica Johnson, Gary Valvoda (Remotely via Teams), Doug Stanger. Member Gordy Nordby, supervisors Johns Graham and Jeff Schlaeger. Also present was Zoning Administrator John Kemen and Septic inspector Amy Thompson.

Some members of the public in attendance.

Zoning and Cannabis:

Supervisor Schlaeger contacted Couri & Ruppe and put them on retainer to specifically assist the township with cannabis legal counsel. Member Johnson has been in contact with Mark Allseits attorney at Couri & Ruppe on the cannabis ordinance and retail sales license. Currently we are waiting for the draft.

Member Johnson shared update from legal counsel. Counsel is reviewing the townships agreement with Pine county in reference to retail sales licenses along with writing an ordinance for Royalton Township for cannabis business uses, cultivation and performance standards. A draft for review is expected prior to the next board meeting. Planning commission and zoning administrator have shared concerns on the need to update the townships comprehensive plan in the near future.

Short Term Rentals:

Legal counsel provided feedback on the proposed addition of “Short Term Rentals” definition along with a suggestion to use the word dwelling vs home in the proposed addition of section 22 in the townships code of ordinances. Planning commission had further discussions and are updating the interim use permit renewal period to every three years unless non-compliant then move to annual review. Also adding the requirement that all short term rentals must have an approved IUP which will require any currently active short term rentals to comply. Final addition is to require property taxes to be current. Member Johnson to submit final draft to counsel for review. If counsel finds the updates acceptable the Planning commission will request the board to pass for public hearing.

Campgrounds:

Legal counsel had no corrections/concerns with the proposed Campground definition to be added to section 5 of the townships code of ordinances. Additionally the Campground application disclosure was found to be a strong resource for perspective campground business owners and counsel agreed this is acceptable to provide when a property owner requests a permit. Planning commission will request the board to pass for public hearing.

Campgrounds:

Add to Definitions in section 5 of Royalton Township code of ordinances last amended August 27, 2019

Add to Section 5 Subd. _____ Recreational Camping vehicle:

Any vehicular, portable structure built on a chassis, destined to be used as a temporary dwelling for travel, recreation and vacation use; or

- A. Any structure designed to be mounted on a truck chassis for use as a temporary dwelling for travel, recreational and vacation use; or
- B. Any portable, temporary dwelling to be used for travel, recreation and vacation, constructed as an integral part of a self-propelled vehicle; or
- C. Any folding structure mounted on wheels and designed for travel, recreation and vacation use.

State Building Code:

Legal counsel had a few questions however they were answered with the proposed amendment to un-adopt the State building Code by removing ordinance 008-2010 and proceeding with Site permits going forward. Member Johnson to send the Ordinance amendment to counsel for a final review. If counsel finds the updates acceptable the Planning commission will request the board to pass for public hearing.

Proposed next working meeting to be March 11, 2025 at 6:30

Chair Johnson adjourned the Working Meeting at 8:02pm

Respectfully Submitted,

Member/Chair Jessica Johnson

Member Gary Valvoda

Member/Supervisor John Graham

Member Gordy Nordby

Member Doug Stanger