

## Royalton Township Board Meeting Agenda

Email: [royalton@royaltontownship.com](mailto:royalton@royaltontownship.com) -- Website: [www.royaltontownship.com](http://www.royaltontownship.com)

28 October 2025, 7:30 p.m. -*Unapproved*

### REGULAR BOARD MEETING

- Chair calls meeting to order
- Add to &/or approve the agenda – *Motion to approve*
- 30 September 2025 – regular board meeting minutes – *Motion to approve & sign*
- 30 September 2025 – public hearing minutes – *Motion to approve & sign*
- September treasurer’s report – *Motion to approve & initial*
  - Discuss/approve autopay for Gigfire, ECE, and Lumen (CenturyLink) bills
- Read & discuss checks 11680 through 11706 (voiding checks 11676 thru 11679) in the amount of \$29,337.94

### BOARD AS PLANNING COMMISSION RECOMMENDATIONS

- Camera security policy
- Ordinance updates
  - Ordinance 2025-02 – *Discuss, recommend adoption, summary publication, and letter to landowners*
  - County Administrator’s response to cannabis zoning – response in packet
  - Updated zoning ordinance – response from legal counsel (if received by meeting time)
- 5271 Royal River Road (PID 295110000) updates
- Other planning commission recommendations, if any

### OLD BUSINESS

- Septic report
  - PID 295231000 (1995 Royal Heights Lane) – neighbors continue to report activity but no junk removal
- Zoning issues
  - 5214 Royal Woods Road (PID 295137000) – Owner has requested a building permit application
  - 8011 Cabin Drive (PID 290043000) – letter sent, 10/4; review of counsel’s recommendations – no update
  - 9451 Brunswick Road (PID 290157000) – excess vehicles owner in contact re fence permit
  - 11183 Country Drive (PID 290136002) – parking on roadway – letter sent 9/10, parking continues (see new business)
  - 1437 Royal Heights Lane (PID 295223000) – unpermitted building update
  - 5436 Woodland Road (PID290244004) – Brian Stuckey has requested to address the board
- Road report update
  - Ditching/culvert update (Pete)
- Campus building issues
  - Update on technology from Travis Kemen; on hold, pending finalization of camera security policy
  - Website domain change – Travis is working on it
  - Playground/picnic area – *MATIT advises that we schedule this addition with them*
  - Possible sign on picnic shelter noting donation
  - Cabinetry in supply room – Jenessa has completed repair on wall, paint is slightly off – *Recommendation to leave or repaint needed*
  - AED pads approaching expiration date – new pads ordered and installed (thanks, Dan)
  - Garbage concern
- Fire district study update, if any
- Neighborhood concerns from Royal River
- Deputy clerk resignation

### NEW BUSINESS

- Ordinance regulating parking on Country Drive – Draft ordinance in packet - *Discuss, consider approval; authorize publication of summary, and filing*
- Minnesota paid leave program – see memo in packet; *name administrator, set contribution rate, determine intermittent leave policy*
- County Assessor has set Local Board of Appeal and Equalization for Monday, 27 April 2026, 9:00 a.m., Royalton Town Hall

### PUBLIC FORUM

- Members of the public may speak on items not listed on the agenda: State name and please limit speaking to two minutes.

### CORRESPONDENCE

- Carr’s Tree Service – solicitation for business

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**FYI**

- \_\_Municipal delegation agreement with Minnesota Department of Labor and Industry signed, 10/15, designating Caleb Christenson
- \_\_September report of building permits issued sent to US census bureau, 8/29
- \_\_Next planning commission meeting, 7:00 p.m., Tuesday, 25 November 2025
- \_\_Next regular town board meeting, 7:30 p.m., Tuesday, 25 November 2025

**ADJOURNMENT**