

Royalton Township Board Meeting Agenda

Email: royalton@royaltontownship.com -- Website: www.royaltontownship.com

25 November 2025, 7:30 p.m. –

Approved

REGULAR BOARD MEETING

- Chair calls meeting to order
- Add to &/or approve the agenda – *Motion to approve*
- 28 October 2025 – regular board meeting minutes – *Motion to approve & sign*
- October treasurer’s report – *Motion to approve & initial*
- Read & discuss checks 11708 through 11734 (voiding checks 11676 thru 11679) in the amount of \$19,576.13

BOARD AS PLANNING COMMISSION RECOMMENDATIONS

- Resolution 2025-10 establishing a snow and ice policy – *Consider, amend, or motion to approve*
- Consider Chris DeGray’s application for a CUP/IUP for a home occupation for excavating and landscaping at 11064 Harvest Road
- Nuisance ordinance – consider and determine path forward
- Updated zoning ordinance – consider and determine path forward
- Agricultural building certificate exemption certificate
- Other planning commission recommendations, if any

OLD BUSINESS

- Septic report
 - PID 295231000 (1995 Royal Heights Lane) – Property has been sold, Kelly is following up with both septic and garbage
 - PID 290274005 (10056 Apple Road) – Septic mound encroaches on neighboring parcel (John and Amy)
- Zoning issues
 - 10696 Pine Bough Road 9PID 290019001) – junk accumulation – letter sent, 11/1
 - 5214 Royal Woods Road (PID 295137000) – questionable septic, no site permits or building permits. County is leading prosecution. Jury trial rescheduled for 18 August 2025. Owner has requested a building permit application
 - 8011 Cabin Drive (PID 290043000) – letter sent, 10/4; review of counsel’s recommendations – no update
 - 9451 Brunswick Road (PID 290157000) – excess vehicles – letter sent 8/26
 - 11183 Country Drive (PID 290136002) – parking on roadway – letter sent 9/10
 - 1437 Royal Heights Lane (PID 295223000) – unpermitted building update
- Road report update
 - Signage update (Dan)
- Campus building issues
 - Update on technology from Travis Kemen;
 - Website domain change – Travis is working on it
 - Possible sign on picnic shelter noting donation
 - ECE Internet – leaflet in packet
 - Renter responsible for the broken kitchen window has fully repaid the replacement cost
- Fire district study update, if any
- Neighborhood concerns from Royal River
- Country Drive ordinance update (Duane)
- Minnesota paid leave update (Jenessa, Duane)

NEW BUSINESS

- Permit fee schedule from Dan Rydberg – copy in packet

PUBLIC FORUM

- Members of the public may speak on items not listed on the agenda: State name and please limit speaking to two minutes.

CORRESPONDENCE

- Patrice DeGray’s email to town officials of 17 November – copy in packet
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FYI

- October report of new housing units submitted to US census bureau, 19 November.
- Next planning commission meeting, 7:00 p.m., Tuesday, 16 December 2025
- Next regular town board meeting, 7:30 p.m., Tuesday, 16 December 2025

ADJOURNMENT