

Royalton Township Board Meeting Agenda

Email: royalton@royaltontownship.com -- Website: www.royaltontownship.com

16 December 2025, 7:30 p.m. -*Unapproved*

REGULAR BOARD MEETING

- Chair calls meeting to order
- Add to &/or approve the agenda – *Motion to approve*
- 25 November 2025 – regular board meeting minutes – *Motion to approve & sign*
- November treasurer’s report – *Motion to approve & initial*
Application for charge account with NAPA, Braham filed; awaiting approval
- Read & discuss checks 11738 through 11755 in the amount of \$6,956.79

BOARD AS PLANNING COMMISSION RECOMMENDATIONS

- Consider Chris DeGray’s application for an IUP for a home occupation for excavating and landscaping at 11064 Harvest Road
- Nuisance ordinance – consider and determine path forward
- Updated zoning ordinance – consider and determine path forward
- Other planning commission recommendations, if any

OLD BUSINESS

- Septic report
PID 295231000 (1995 Royal Heights Lane) – Property has been sold, Kelly is following up with both septic and garbage
- Zoning issues
 - 10696 Pine Bough Road (PID 290019001) – junk accumulation
 - 5214 Royal Woods Road (PID 295137000) – questionable septic, no site permits or building permits. County is leading prosecution. Jury trial rescheduled for 18 August 2025. Owner has requested a building permit application
 - 8011 Cabin Drive (PID 290043000) – letter sent, 10/4; review of counsel’s recommendations – no update
 - 9451 Brunswick Road (PID 290157000) – excess vehicles – letter sent 8/26; reminder email sent 12/13
 - 1437 Royal Heights Lane (PID 295223000) – unpermitted building update
- Road report update
Snowplowing Maple Shores Drive
- Campus building issues
 - Update on technology from Travis Kemen
 - Website domain change – Travis is working on it
 - Possible sign on picnic shelter noting donation
 - ECE Internet – *Is board ready to make a decision?*
 - Town hall upgrades (Jenessa, Duane)
- Fire district study update, if any
- Administrative assistant position – review applications

NEW BUSINESS

- Consider Resolution 2025-12 appointing election judges and absentee ballot board for 10 March 2026 township election.
Consider, amend, motion to approve
- 2026 March township election – Memo in packet; note filing dates of 30 December 2025 to 13 January 2026 – no action
- Pine City Pioneer’s bid for town’s official newspaper – copy in packet
- MATIT property insurance coverage reappraisal of town buildings – summary report in packet; details available if desired
- Bohdan Valvoda (Gary’s grandson) will be taking care of Gary’s half-staff flag duties if Gary is away this winter – no action

PUBLIC FORUM

- Members of the public may speak on items not listed on the agenda: State name and please limit speaking to two minutes.

CORRESPONDENCE

- DW’s county, cities, & townships meeting invitation, 8 January 2026 – copy in packet

FYI

- Pine County auditor notified of Royalton’s annual election, 29 November
- November report of new housing units submitted to US census bureau, 4 December
- 2025 report of outstanding indebtedness filed with Pine County auditor, 9 December
- Next planning commission meeting, 7:00 p.m., Tuesday, 27 January 2026
- Next regular town board meeting, 7:30 p.m., Tuesday, 27 January 2026

ADJOURNMENT