

Royalton Township Regular Planning Commission Meeting Minutes
Email: royalton@royaltontownship.com -- Website: www.royaltontownshipmn.gov
30 June 2026
Approved

7:00 p.m., 30 June 2026, Chair Jeff Schlaeger called the Royalton Township regular planning commission meeting to order with Members Peter Belland, Barb Dreyer, Jan Patterson, and Clerk Duane Swanson present. Supervisor John Graham, Zoning Administrator John Kemen, Septic Administrator Amy Thompson, Road Superintendent Dan Saumer, and members of the public also attended.

Member Patterson moved, Member Dreyer seconded, to approve the agenda as presented. The motion carried unanimously.

Chair Schlaeger moved, Member Patterson seconded, to approve the minutes of the 26 May 2026 regular planning commission meeting as presented. The motion carried unanimously.

Member Patterson moved, Member Dreyer seconded, to approve the minutes of the 8 June 2026 working meeting as presented. The motion carried unanimously.

Old Business

The working commission had reviewed the discussion at the public hearing on Adam and Anne Jenkauski's application to operate a campsite at 5271 Royal River Road (PID 295110000). The commission recognized the concerns about maintenance of Royal River Road but noted that it is not a township road and that property owners are responsible for its maintenance. The commission recommended that the following items be added to the restrictions already stated in the draft findings of fact: Restriction #4 – add a recommendation that signage identify the existing access point; restriction #6 – add that dogs be on a leash that is a maximum of sixty (60) feet long; restriction #9 – add “or motorized watercraft on the campsite parcel;” restriction #11 – add “with a review at the end of each season;” and add restriction #14 limiting days of operation to Memorial Day through the third weekend in October only. In addition, finding of fact #4a was amended to require the planting of two six-foot trees to provide additional screening from an adjacent property. Member Belland reminded the applicants that it would be advisable for them to be onsite as much as possible to assure compliance with the campsite rules and with the restrictions in this document. Member Patterson moved, Clerk Swanson seconded, to recommend to the board the approval of the interim use permit with the additional restrictions noted above and with the amended finding of fact 4a. The motion carried unanimously. Mr. Jenkauski expressed concurrence with the above recommendations.

Clerk Swanson noted that the three site permits for 7440 Cabin Drive (PID 290114001) have been signed by the township, that a building permit for the three structures has been signed by the building official, and that construction has begun.

Clerk Swanson reported that the variance request approved for septic location at 15131 Brunswick Road (PID 290234000) has been filed with Pine County.

PB PB BD JMP JMP JS JS DPS DPS

Clerk Swanson reported that a letter from Attorney John Cabak providing specific written documentation on the Johnson/Orvis/Tchida proposed land split of PID 290234000 (Royalton Road) had been received. The linkages between the three proposed parcels and the existing parcels match those required by the commission and board. Member Belland moved, Member Patterson seconded, to recommend approval to the board with the condition that the restrictive covenants identified in the letter be filed with the township. The motion carried unanimously.

Zoning Administrator Kemen updated the commission on discussions concerning 8738 Greeley Loop (PID 290357000). He had talked with Pine County highway officials about using the existing concrete pad on the parcel for the base of a structure. The pad is eight (8) feet off the road surface and county officials would probably require at least forty (40) feet to ensure the safe use of highway maintenance vehicles. Administrator Kemen will seek exact measurement requirements from the county before proceeding with the variance application. Chair Schlaeger moved, Member Belland seconded, to recommend denial of the existing slab for the purpose intended by the variance application. The motion carried unanimously.

Zoning Administrator Kemen noted that he will continue discussions with the applicant of an interim use permit application for 11495 State Highway 107 (PID 290068000).

Clerk Swanson reported no updates on the proposed new zoning ordinance.

New Business

There was no new business.

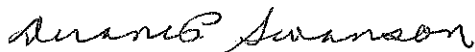
The date of the next working meeting will be 6:30 p.m., Tuesday, 14 July 2026.

FYI

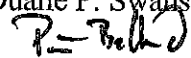
The next regular planning commission meeting will be 7:00 p.m., Tuesday, 28 July 2026.

At 7:29 p.m., Member Belland moved, Member Patterson seconded, to adjourn. The motion carried unanimously.

Respectfully submitted,



Duane P. Swanson, Clerk/Member



Pete Belland, Supervisor/Member

Barb Dreyer, Member



Jan Patterson, Member

Jeff Schlaeger, Chair/Member

